

Employers Guide to selecting the right employee to enrol on the Apprenticeship in Retail Supervision Programme

Criteria	<input checked="" type="checkbox"/>
<p>1. Does your employee meet the minimum entry requirements?</p> <ul style="list-style-type: none"> • 18 and over with a minimum Level 5 qualification (e.g., Leaving Certificate). • 18 and over but do not meet traditional academic criteria but have work-experience in your business or another retail business. • Learners for whom English is not a first language must demonstrate proficiency in English (Applicants must achieve a minimum of a Grade B2 in the Oxford English Test to meet the entry requirements). 	
<p>2. Have you shown your employee the modules and an outline of the programme?</p>	
<p>3. Is your employee informed about the different commitments associated with the programme?</p> <ul style="list-style-type: none"> • 24 classroom dates in Year 1 and Year 2 (Classroom is considered a blend of class and online learning) • Classes delivered using a blend of classroom and online • 4-6 hours independent learning per week • 5 Workplace Tasks to be completed for each module • Assignments and Exams 	
<p>4. Is your employee enthusiastic about the opportunity to enroll on the programme?</p>	
<p>5. Does your employee feel confident that they can commit to the programme over the 2-years?</p>	
<p>6. Does your employee demonstrate qualities that would make a good Retail Supervisor?</p>	
<p>7. Have you spoken to your employee's immediate supervisor to ensure they will be willing to take on the role of Workplace Mentor and support him/her over the full duration of the programme?</p>	
<p>8. Has your employee discussed the programme with his/her family to ensure they received their support?</p>	